

Steinbach Campus

Programs 2011 - 2012



→ Red River College - Steinbach Campus

Programs 2011 - 2012

Full-Time Programs

Business Accounting & Management Certificate

This program is designed for those who want to gain employment in a business/accounting environment. Students will develop skills in three core areas: computers, accounting and management. This program includes a workplace practicum component that provides valuable hands-on experience in a business environment.

Program Start Date:October 11, 2011
Tuition/Fees:\$5,375
Health & Dental Benefits:\$236
Books:\$1,400

Career Opportunities: Office Manager, Bookkeeper.

Business Administration Diploma - Year 1

This program allows students to complete the first year of the two-year Business Administration Diploma Program at the Steinbach Campus. This Business program is designed to provide a broad business foundation during the first year of studies. Students declare a major that focuses their studies when they enter the second year of the program.

Program Start Date: August 29, 2011
Tuition/Fees:\$2,090
Health & Dental Benefits:\$236
Books:\$1,600

Business Administration Diploma - Year 2 Accounting / Marketing Streams

RRC is pleased to offer the 2nd year of the Business Administration Diploma at our Steinbach Campus location. The 2nd year offering will focus on two majors - Accounting and Marketing. Electives have been preselected.

Program Start Date: August 29, 2011
Tuition/Fees:\$2,090
Health & Dental Benefits:\$236
Books:\$1,600

Career Opportunities: Financial Institutions, department stores, insurance companies, your own business, management trainee, entry-level accountant, entrepreneur.

Administrative Assistant Certificate

Prepare for employment opportunities in a business or office environment. This program focuses on communications, mathematics, accounting, office procedures and computer software applications. This program includes a workplace practicum component that provides valuable hands-on experience in a business environment.

Program Start Date:October 11, 2011
Tuition/Fees:\$4,647
Health & Dental Benefits:\$236
Books:\$1,200

Career Opportunities: Administrative Assistant, Office Technician, Office Clerk, Executive Assistant.

Human Resource Management Certificate

Prepare for a career in the fast-growing business field of human resource management. Learn the fundamental components of an HR program, which include: staffing, recruitment, selection, compensation, training and development. You will also examine current issues and industry trends, labour relations, plus workplace safety and health.

Program Start Date: January 3, 2012
Tuition/Fees:\$4,033
Books:\$1,200

Career Opportunities: Human Resource Administrator, Employment Advisor, Human Resources Representative.

Professional Sales Certificate

Acquire the fundamental knowledge, learn the skills, and develop the attitude for success as you enter the sales field. Discover professional sales techniques, improve your business communication skills, and build a solid customer service relations background.

Program Start Date: August 29, 2011
Tuition/Fees:\$3,292
Books:\$750

Career Opportunities: Entry-level sales positions.

Educational Assistant Certificate

Prepare for a career working with students in educational settings under the direction of teachers or other educational professionals. Study and explore the developmental needs of children and the instructional strategies to meet those needs.

Program Start Dates: August 22, 2011
Winter Intake: January 17, 2012
Tuition/Fees: \$4,025
Health & Dental Benefits: \$236
Books: \$700

Career Opportunities: Educational Assistants in K-12 public or private schools.

Health Care Aide Certificate

Prepare to become a health care worker who, under the supervision of a nurse, assists hospital patients, personal care home residents or home care clients with specific physical, emotional and social needs.

Program Start Date: July 4, 2011
Tuition/Fees: \$1,339
Books: \$300

Career Opportunities: Health Care Aide, Nursing Assistant, Home Care Attendant.

Health Unit Clerk

Attain the knowledge and skills to function as part of the health care team. Learn the roles and responsibilities of a health unit clerk, including: handling patient and unit records, order transcription, processing physician, diagnostic and laboratory orders.

Program Start Date: July 4, 2011
Tuition/Fees: \$4,621
Books: \$750

Career Opportunities: Health Unit Clerk, Ward Clerk

Early Childhood Education Diploma - Year 1

Learn how to support children and families in group care settings by planning appropriate experiences that stimulate the intellectual, physical, emotional and social development of young children. You will study child development, the family, child centered curriculum, play childcare guidance techniques, communication skills and professionalism.

Program Start Date: September 12, 2011
Tuition/Fees: \$1,952
Health & Dental Benefits: \$236
Books: \$1,200

Note: Students taking Year 1 in Steinbach may be required to travel to Notre Dame Campus for Year 2 of the program.

Part-time Program Options

Any of the full-time programs offered at Red River College - Steinbach Campus can be completed on a part-time basis. In addition, through careful selection students have the option of combining in-class instruction with offerings from either Distance Education or Continuing Education, to pursue other Certificate or Diploma programs offered through Red River College.

Prior Learning Assessment & Recognition

At RRC, Recognition of Prior Learning (RPL) is a process in which individuals have the opportunity to obtain credit for college-level knowledge and skills gained outside the classroom and/or through other educational programs. Please refer to the college website for more information on RPL.

Mature High School Diploma Program

Red River College offers a variety of Grade 10, 11 & 12 courses for students seeking to attain the Mature High School Diploma, and for high school graduates who require specific courses for College or University.

Tuition is not charged for these courses. Students pay a materials fee of \$20 per course. Some supplies will need to be purchased. All courses may be applied to the Mature High School Diploma.

Note: All courses may not be available in each term.

Call for an appointment with an advisor or if you have any questions, we would be glad to help. Give us a call at 320-2500, ext 6005, or check the website at www.rrc.ca/steinbach

Registration Information

A \$60.00 non-transferable application fee must accompany all full-time program applications. A \$300 non-refundable deposit will be required upon acceptance into any of our full-time programs. Payment is required at time of registration for individual courses.

All registrations are handled on a first come, first serve basis. Some programs and courses have limited seating. Early registration is recommended.

For more information or for course/program entrance requirements, payment options and refund policies, visit www.rrc.ca/steinbach or call 204.320.2500

Spring 2011 Courses

Accounting Software	ACCT-3001	May 3 - Jul 28	T/Th	9:00 am - 11:30 am	\$529
Advanced Digital Cameras	PHOT-9003	Apr 16	Sat	9:00 am - 1:00 pm	\$49
BLS for Health Care Providers	WRKS-1330	May 7	Sat	9:00 am - 5:00 pm	\$89
Canadian Firearms Safety- Non-Restricted	SEMR-9262	Apr 30 - May 14	Sat	9:00am - 1:00 pm	\$129
CPR - Level A	HEAL-1024	May 28	Sat	9:00 am - 1:00 pm	\$49
CPR - Level B	HEAL-1020	May 28	Sat	9:00 am - 3:00 pm	\$69
CPR - Level C	WRKS-1325	May 28	Sat	9:00 am - 5:00 pm	\$89
Digital Cameras	PHOT-9002	Apr 2	Sat	9:00 am - 1:00 pm	\$49
Bookkeeping & Accounting for Small Business	ACCT-1007	Mar 30 - Jun 15 (Extra classes May 2, 15 and Jun 6 & 13)	Wed	6:30 pm - 9:30 pm	\$429
Business Communications 1	COMM-1000	Apr 5 - Jun 30	T/Th	9:00 am - 11:30 am	\$529
Business Computing	COMP-1975	Apr 5 - Jun 30	T/Th	1:00 pm - 4:00 pm	\$529
Business Statistics	MATH-1020	Apr 4 - Jun 22	M/W/F	1:00 pm - 4:00 pm	\$639
Cost Accounting	ACCT-3004	May 2 - Jul 18	M/W/F	9:00 am - 11:30 am	\$639
Emergency First Aide/CPR C	HEAL-1846	Apr 30	Sat	9:00 am - 5:00 pm	\$89
Exceptional Customer Service	PDEV-1947	Apr 7 & 14	Thurs	6:00 pm - 9:30 pm	\$79
Excel - Level 1	COMP-9030	Mar 22 - Apr 5	Tues	6:30 pm - 8:30 pm	\$69
Excel - Level 2	COMP-9031	Apr 12, 19, 28	T/T/Th	6:30 pm - 8:30 pm	\$69
	COMP-9031	Apr 12, 19, 28	T/T/Th	4:00 pm - 6:00 pm	\$69
Excel - Level 3	COMP-9032	May 3 - May 17	Tues	6:30 pm - 8:30 pm	\$69
Foundations in Disability & Community Support	DISA-1002	Apr 5 - Jun 7	Tues	12:00 pm - 4:00 pm	\$399
Intermediate Accounting 1	ACCT-3000	May 2 - Jul 18	M/W/F	9:00 am - 12:00 pm	\$639
Intro to Early Childhood Education	ECED-1072	Apr 7 - Jun 30	Thurs	6:30 pm - 9:30 pm	\$399
Non-Violent Crisis Intervention	SEMR-9012	Apr 9 & 16	Sat	9:00 am - 4:00 pm	\$129
Power Point - Intro	SEMR-9129	May 24 - Jun 7	Tues	7:00 pm - 9:40 pm	\$89
Red Cross Babysitter	GENI-1010	Mar 28	Mon	9:00 am - 5:00 pm	\$89
	GENI-1010	Apr 9 & 16	Sat	9:00 am - 1:00 pm	\$89
Safe Food Handler	HEAL-1501	Apr 9 or May 28	Sat	9:00 am - 5:00 pm	\$119
Supervision in Human Services	MGMT-1067	Apr 5 - Jun 7	Tues	5:00 pm - 9:00 pm	\$399
Women & Money - Managing Money	SEMR-9107	May 3	Tues	6:30 pm - 9:30 pm	\$39
Women & Money - Wills, Health Care Directives, Power of Attorney, Common Law & Divorce	SEMR-9217	May 17	Tues	6:30 pm - 9:30 pm	\$39

For more information on program requirements, details,
and application forms, visit www.rrc.ca/steinbach or
call 204.320.2500.

Red River College - Steinbach Campus
Unit 2 - 385 Loewen Blvd.,
Steinbach, MB R5G 0B3

Phone: 204.320.2500
Fax: 204.346.0178
E-mail: steinbach@rrc.mb.ca

WWW.RRC.CA/STEINBACH